

Keep Your House Organized With Ease!

1. Take everything out of your area

When organizing, the best place to start is with a blank slate. It's one of the most important things to do when you are organizing. Clearing the space will make it easier to categorize and visualize how to use and organize the space once you've purged the items you don't need anymore.

2. Categorize all of your items and get rid of trash

For example, when I am organizing a kitchen for a client, I not only thinking about the way things will fit into the cabinets, but also the functionality and efficiency.

To illustrate, I put spices to the right of the stove either in a drawer (this is my preferred method because you can more easily see all of the spices and easily keep them alphabetized) or in the cabinet.

3. Purge Items

Ask yourself questions like, "When was the last time I used this?", "Do I have something else that is similar that I preferred?", "Why?", "Do I need this item, or have I needed this item within the last six months to a year."

4. Get containers for your "groups" of items

The next step in getting organized is using bins or baskets to contain your like items.

Congratulations! You are almost done at this point.

5. Put items into your containers and label them

You'll want to make sure to correspond the amount of each category to the size of the bin.

Depending on the look you are going for, as well as the texture of the containers you chose, your labels will have to function well with them.

6. Store like-items together in your space i.e. First aid kits with Band-Aids, and hair supplies with other hair supplies

When you are putting your baskets back into the space, it is important to put specific "genres" or like items together.

What I mean when I say this is that when I am putting a utility closet or linen closet back together, I put all of the first aid baskets together, like bandages in one basket, cold remedies in the basket next to it, and pain medication in the basket next to that.

7. Make adjustments that work for you

The most important thing to remember when you are organizing, is the system has to work for you.

For example, when I organize a closet, I generally hang certain items, and fold certain items. For some of my clients, this system works. For others, they prefer to hang all of their clothes, or vice versa.

Don't forget that organizing should be simple, because if it gets too complicated that's when people get overwhelmed.